

PTO Board Meeting

October 26, 2017

Attending: President David Loehwing, Vice President Maggie Flaherty, Secretary Kelly Cioe, Treasurer Dave Cosgrove, Assistant Treasurer Gloria Manchego, Volunteer Coordinator Breegan Johnson, and Principle Joanne Simons

5th grade teachers' proposal regarding E-School (Joanne)

A week at environment camp at Seacoast Science Center. Second year in a row, the 5th grade teachers have felt a little disappointed with Seacoast Science Center (staffing issue, disorganized). The teachers started thinking what can we do different this year and can we consider overnight eSchool next year? Joanne met with the fifth grade teachers and talked to other elementary schools. It was asked if they could consider an overnight experience. Their proposal is they would like to look at all the options, what it would cost, and make a shift on where they go for a day experience this year. Teacher's proposal is to start researching and to come to us with a package and proposal to come up with funding something in the future. Will look at other options for this year for a day camp experience. Perhaps a 5th grade student fundraiser like a car wash, to get the students invested in the trip.

Reimbursements for You've Got Mail program (Joanne)

The program cost more than anticipated. We have already paid over and above by about \$460. We will be reimbursed by the school for the additional funds. Joanne has put in a request for the funds.

Discussion/vote on additional order of Spirit Wear

- We have orders we cannot fill. We are out of a lot of the Youth sizes.
- Get more information from Tara Kennedy about what orders we need to fill, and if we do another larger order, how much and of what would she want to order.
- We need to get an inventory so we can reconcile the balance sheet. We need to know inventory to know what we have for an asset.
- Original order: \$3,244.70 and we have collected to date \$1,802.
- Gloria and Maggie to do an inventory of what we have and a spreadsheet.

Budget update

- Review of spreadsheet.
- Still waiting on Fairy House revenue
- Down year to date on parent donations and Directory

Upcoming event check-in:

- **Halloween Dance:** Breegan is in very good shape, good with volunteers. Woodbury Florist has donated about 18-20 mums and about the same for pumpkins.
- **Election day bake sale:** Julie put a call out to me for volunteers.
- **Margarita's night.** Nov. 8
- **Cash raffle ticket sales:** selling at Halloween Dance Party
- **Healthy Try-It & Fresh Fruits and Veggie days:** Nov. 9 is the next Try-it day. Breegan to confirm dates with Tara and get up on SignUpGenius.

- **Directory:** We are only at \$790 and we budgeted \$1,750. David to email Heather about deadline, do we need to do a final push, where are we short, parent donations or companies? Can 5th grade class liaisons send a reminder email for parent ads?
- **Movie Night/Babysitting night:** Drop kids off for movie and get a bunch of high school students to watch. Our movie license is up in Feb. 2018. So, it would be great to have one prior to that being up. We made \$137 on the first movie night and we budgeted \$250 revenue for two movie nights this year.

December PTO meeting: Open house for specials teachers? (Art, Music, Library?)

- David to email Art and Library to do the December PTO meeting and Music and PE for the January meeting.

November PTO meeting:

- David will be gone
- Kelly will be gone. Maggie to email Jannell to see if she would take meeting minutes.

Paperless packets plan

- Joanne will continue to send weekly email with attachments. Parents and staff get separate weekly emails. Joanne can push out to teachers as well to put out to Dojo, Seesaw, etc.
- We are going paperless starting the week of November 27. Joanne to send out notification about this and perhaps teachers can mention at the parent-teacher conferences.

Discuss, or set date to discuss, the following: Pick this up another time.

What has worked well so far this year?

What would we do differently?

- For example, getting parents to sign up for Fairy House Tour and Scholastic Book Fair at the Lawn Fete. It's hard to get parents rolling after the summer.

Teacher Grants

- Research more about DonorsChoose.org
- Get Amanda to come and talk to us about it
- Joanne to make an announcement to teachers about submitting for teacher grants