



## February 6th, 2024 PTO General Meeting

6:30 - 6:35 Welcome, Call to Order, Acceptance of November Minutes, and Introductions

- Motion: Laura
- Second: Kristen

6:35 - 6:45 Bike Rodeo Presentation from Matthew Glenn of *Seacoast Area Bicycle Riders*

- Sun 5/5 form 1-3pm
- Need volunteers for course explanation and
- Helmet giveaways for anyone who needs them
- 2-3 neighborhood rides during the event
- Great if parents bring bikes too.
- About how many volunteers are needed? Post to just NFS or all elementary schools? 12-15, maybe half NFS, half SABR. They will set up the SUG and send it to us.
- Mayors Ride at 3pm 6-8 mile
- Can add bake sale, facepainting etc if we wanted to. Should we look into Kona??
- Trying to push city to do a Bike/Walk to school day
- Pull in kids from Gosling. We could trailer bikes (Dan and Shannon volunteered) and look at transportation.

6:45 - 7:05 Principal Updates and Q&A

- Thanks to PTO for teacher grant- Erin Lane- flexible seating arrived today
- Great Kindness Challenge was a success and student made gifts to give back to the community. Video posted to
  - 3rd grade maple syrup unit- field trip to Charmingfare Farm (student planned)
  - 2nd grade field trip
  - 4th grade- State house Field trip
- March State Testing begins- writing first- Joanne is advocating for accommodating environments for students and snacks provided
  - Junk to Funk artist in residence for March (5 days for students and a parent performance on day 6)
- Lost and Found- please check for items!



- NFS Cares: there is a parent w/ two students at NFS w/ a need for a washing machine and another twin bed, girls clothing

7:05 - 7:10 Vote to Increase PTO Contribution to E-School by \$3,145

5th grade tradition, students will join Dondero

\$350 per student, 19,500\$ tuition total, 5-7k for buses

1200\$ raised by wreath fundraiser

80\$ parent contribution

1800\$ district contribution

36k in checking account for PTO

Bake Sales have done really well this year

Other fundraisers have not done as well as in past years

Cash raffles brought in 2600\$

Restaurant fundraisers- 1260\$ so far and have more on the calendar/ upcoming

5900\$ in parent donations last year, we are still short of this goal thus far

Casino fundraisers have done well

Expenses- 5k in fields trips, 1500\$ in teacher grants, 10k for eschool, 1800\$ for outdoor equipt., staff appreciation so far is 1500\$

Summary from Kristin- if we pass the vote- we will still have a healthy PTO account balance

VOTE: Passed for increase PTO contribution to E-school for 3145\$

7:10 - 7:20 Recent Events Recap

★ December Movie Night- went well

★ Election & Primary Day Bake Sales- great sales w/ donations

★ November - January Staff Appreciation- each month

★ Restaurant Nights

★ Cash & VIP Raffles

★ Connie Bean Concessions- sales have been OK

★ Skating- about 100 came to the one in December, next one is upcoming this month

7:20 - 7:30 Upcoming Community Events & Fundraisers

★ Italian Dinner: Canceled

★ 2nd Skating Night



- ★ T-Shirt Contest- PTO purchases one per student/ staff
- ★ Upcoming Restaurant Nights- 02/07 Chipotle, 03/17 , 05/07 Thirsty Moose, Parent Night Out 03/08 at 530-830pm Thirsty Moose- ticket quota needs to be met to run event, \$20 per person
- ★ Taylor Swift Dance Party 03/29 in the gymnasium 6-730pm w/ DJ Skooch/ red carpet/ picture backdrop/ other activities. Ticket sales will be around 7\$ per person. Student volunteers from the HS for Community Service hours/ NFS Scholarship
- ★ Lawn Fete- committee call! No date set yet- Weeknight vs. Weekend? 06/09 Sunday is the tentative date. Emily will run food. Shasta will do the games. Justina will run the dunktank.
- ★ Auction- one of our biggest fundraisers each year. All online w/ Aucteria. Will launch on Parents Night Out and run for 10 days. Some great items to offer up- push sales/ communications.
  
- ★ Teacher Appreciation: February - April
  - February: Luncheon 2/14
  - March: scratch tickets
  - April: TBD
  - May: Teacher Appreciation Day Wednesday May 7th, but ERD Wed 5/14

7:30 Wrap-Up- Board Nominations are needed and will be voted upon during the next General Meeting: VP and Secretary positions need to be filled

\*At our next meeting on **Thursday, May 9th at 6:30**, we will be voting in new Board members for the 2024-2025 school year. Please see descriptions of positions on the back side of this agenda.

#### **Article VII: Duties of Officers**

- ★ **positions that are open for the 2023-2024 school year**
- ☆ **positions current Board Members are willing to stay in next year**

**President** (one year term) – *will transfer to Laura Coakley for 24-25 school year*

The president presides at all meetings of the organization; performs such other duties as may be prescribed in these by-laws or assigned to him/her by the organization; is a member "ex officio" of all committees; and coordinates the work of the Officers and committees in order that the objects may be promoted.



New Franklin School PTO, Inc  
www.nfspto.org

1 Franklin Drive, Portsmouth, NH 03801  
nfspto03801@gmail.com

★ **Vice-President** (one year term and then one year as president)

The Vice-President acts as an aide to the president and performs the duties of the President in the absence or inability of that officer to act. The vice-president serves as President-elect unless unable to do so.

★ **Secretary** (two year term)

The Secretary records the minutes of all meetings of the organization; has a current copy of the by-laws; provides minutes of the previous meetings to all members present at the next meeting; is responsible for the PTO bulletin board; and handles formal correspondence for the organization.

☆ **Treasurer** (one year term)

The treasurer oversees the Assistant Treasurer in his/her duties. The Treasurer is responsible for procuring insurance for NFS PTO and for keeping NFS PTO in compliance with tax rules and regulations.

☆ **Assistant Treasurer** (one year term and then one year as treasurer)

The Assistant Treasurer keeps a full and accurate account of receipts of expenditures; makes disbursements in accordance with the approved budget as authorized by the NFS PTO and/or president and is ready to report on financial status; and prepares necessary financial statements as may be needed for monthly meetings with a full reporting required for the June meeting.

★ **Volunteer Coordinator** (two year term)

The Volunteer Coordinator keeps track of and communicates needs about volunteer opportunities.

☆ **Section 7: Social Media Coordinator** (two year term)

The Social Media Coordinator oversees all social media communication with PTO members, including new forms of social media as they become relevant to the PTO audience.