

## October 7, 2015 PTO Meeting Minutes

**AUDIENCE:** Approx. 20 parents, PTO officers and Principal Joanne Simons

**Officers present:**

President: Tara Kennedy      VP: Elizabeth Cross      Secretary: Gloria Manchego  
Treasurer: Diana Frye      Assist. Treasurer: Jenny Bresnahan      Coordinator: Ruthie Spiero

**Secretary's Report:** Approval of June Minutes: approved by audience majority and seconded by Steve Metcalf and Kelly Mee.

**President's Report:**

- Monthly Healthy Try-outs: Juice will be served on 10/16. Volunteers needed.
- Volunteers needed to prepare weekly packages
- All fundraising and events are listed in the PTO website

**Principal's Report:**

- Third grade students will go to the Ruggles Mine tomorrow. A 56-passenger bus was hired because regular bus was not available. PTO is the sponsor of this event and is also paying the additional transportation cost.
- K-students are going to the Music Hall. They will also receive the visit of the Fire Department on October 15<sup>th</sup>
- First grade students will visit a farm this month.
- Picture retake is scheduled on 10/23
- Halloween Parade will be on 10/30 at 1:15pm and George Shea might come.
- Background checks for volunteers: State law requires schools to carry out criminal background checks on prospective volunteers. It will check into felony convictions. The information does not stay in the school and is stored in the police central office only. Fingerprints are required. The school will bring an officer to the school to facilitate parents to provide fingerprints. Further information about this regulation will be provided.
- Spring 2015 NECAP Science Results were released: 4<sup>th</sup> graders did amazing. Eighty-Nine percent of students were at the proficient and proficient with distinction level. The committee formed by parents and teachers worked great. The results of individual students will be available on November 13<sup>th</sup>.
- Smarter Balance Test results will be available soon.
- Bus Issues and concerns: Any issue that comes up is reported to the bus company and they are very responsive.
- Homeless person lives in the area and police is already aware. Kids are not allowed to go to the nature trail.
- Last Monday there was a theft in the school, in the music and computer rooms. Money and tablets were taken.

**30 Day Review:**

- Fairy House Tour: Students made 50 fairy houses. About 8000 people came to the event.
- Scholastic Book Fair: Book sales were \$4097
- Closebuy: Ended today with sales of about \$4,500. Volunteers needed during the first week of December.
- Orange Leaf Night: This event generated income of \$74 plus few sticker sales.

**Treasurer's Report:**

The budget for the 2015/2016 period shows and estimated income and expense of \$25,231 and \$21,630, respectively. Actual income for September and October together was \$55 while actual expenses for the same period represented \$218 .

**60 Day Look Forward:**

*Coupon Book:* School gets 25% of proceeds. Families will receive a \$25 coupon book to buy or return. Looking for volunteers to distribute coupons in classrooms.

*SpiritWear:* An order form will be send home before Christmas.

*Artsonia:* One parent volunteered for the activity.

*School Directory:* It is half way. Inside cover has been sold. Dateline for Ads and Sponsorship is 10/23.

*PEP (Portsmouth Education Program):* Current activities until mid November and then again in the spring.

*Healthy Try-Its:* Different options will be offered based on the budget.

*Coffee Sales:* NFS gets a portion of each pound sold. Orders received by the 15<sup>th</sup> of the month will be delivered on the 25<sup>th</sup> of the month.

*Adult Halloween Dance:* Event is on November 6<sup>th</sup> from 7 to 11pm at the VFW. Cost: \$10 upfront and \$15 at the door. Flyer will be posted on the website and include it in the weekly package.

*Movie Night:* On November 13<sup>th</sup>. It is expected to generate \$400 income for PTO

*Election Day Bake Sale:* Expected to generate \$500 to \$700 income. Volunteers are needed for the event.

*Staff Luncheon:* On November 3<sup>rd</sup>. PTO will provide luncheon for staff.

*Seacoast Half Marathon:* On November 8<sup>th</sup> to host water stops.

*Margaritas Night:* On November 18<sup>th</sup>. 15% of all food and beverages sales will be for PTO