

## November 4th, 2015 PTO Meeting Minutes

**Present:** Tara Kennedy, Jenny Bresnahan, Ruthie Spiero, Joanne Simons

There was some discussion about starting a classroom parent system in order to improve volunteer participation. We would like to send a personal email for each event in addition to using Sign-Up Genius. Topic was tabled until the end of the meeting.

Approval of October Minutes; Motion to approve—Meghan Wyman, Second Kristen O'Connor Gunn.

**President's Report:** wants to talk about volunteerism at the end of the meeting.

**Principal's Report:**

-SASS (now referred to as Haven) coming into classrooms—K, 1, 3 and 5 classrooms. Personal Safety, Personal space etc. presentations.

-Harvest Feast: we love to have families participate. Nicole Cote has left the cafeteria so we are now looking for a replacement. Don Clark is there for the interim. A lunch monitor has also left us so we need to fill 4 days of lunch monitor. It was recommended we find a way to streamline the lunch line during harvest feast so everyone has more time to eat.

-Soccer team playing right now in finals. Cross Country is finished. Cross Country was great because it focuses on personal best. Basketball is starting soon. Permission slips will be going home to the 5<sup>th</sup> graders. Hopefully starting December 5. Ken Linchey coaching girls, 3 high schoolers will be coaching our boys. Portsmouth Youth Football had an undefeated season and came in 2<sup>nd</sup> in the Jamboree Playoff. The PTO is funding a last minute pizza party for the soccer team.

-Smarter Balance results: going home on Friday, November 13. Results will be released to press on 11/11. On 11/17 Mr. Shea will host a system wide overview of the parent report. We may have him come to a PTO meeting to discuss results.

-Yesterday afternoon, Mrs. Simons met with a group about parking/traffic flow and patterns. They are actively thinking and discussing plans. We could have changes as soon as the 16/17 school year. The police department is seriously considering a policeman at the entrance to the school.

-There was a question as to whether the lights in the parking lot will be adjusted? It is very dark at pick-up after MC3 etc. now. Mrs. Simons will talk to Mr. Linchey.

Mrs. Simons thanked everyone for the luncheon yesterday.

**30 Day Review:**

-Bake Sale made \$608. Huge thank you to Marie Nelson! There were a lot of good donations.

-Staff luncheon: went very well. Got 8 dozen mini-moe's for \$129.63.

**Treasurer's Report:**

-New items from October revenue--\$108. Bottomline Technologies donated \$86. Close-Buy made \$1756. Waiting to get a final number for Fairy House tours.

**60 Day Look Forward:**

-Kidstuff: Tara: due this week. Next week Tara will need volunteers to help sort out the orders.

-SpiritWear: Tara: Heather and Tara are looking to work with a new company and maybe add some different items. Zip up hoodie, hat, t-shirt (not dry wick) and maybe a bag of some sort. It probably will not happen before Christmas.

-Directory: Looking at getting it in time for Thanksgiving.

-Halloween Dance: Coming up on Friday! May send a reminder out by email. Please bring something to snack on.

-Movie Night: Can sell Spirit Wear. Needs donations for bake sale. We already have pizza, water, and hot dogs. There will be a flyer going out tomorrow hopefully in packets and then an email going out.

-Half-marathon water stop—we need 25 volunteers. Setting up at 8:00 a.m. Parking is at the red house before the Kittery Point Yacht Club.

-Margarita's Night—11/18. 15% of profit, including alcohol.

-Yankee Candle: not sure if we are doing this again.

-Dad's Dynamite Pies: Kara is organizing but she can't be here for pie delivery. 11/20 is delivery date and we need a volunteer.

-Holiday toy swap: during the holiday concert. Collect toys on the stage and then display them in the art room for people to choose from.

-David brought up the art fundraiser. Possibly looking to get some help with uploading artwork etc when we do it. It was suggested for him to use MC3 and PEAK as a resource.

-Karen Whisler: Randy launched the maple syrup project with the 5<sup>th</sup> graders this year. Discussed how to identify maple trees. Part of the proceeds go to environmental school.

**Volunteer discussion:**

Looking for ideas to increase volunteers. Part of it is packets need to be more organized prior to volunteers showing up to put packets together.

Ruthie says she prefers email approach as opposed to using SignUp Genius. Would like to set up the classroom parent system. A lot of work but we find time to volunteer. Marie had a difficult time at the bake sale. Maybe have some sort of focused meeting to discuss volunteerism.

The meeting adjourned at 8:09.