

## **PTO Meeting Minutes – April 6, 2016**

**Officers Present:** President: Tara Kennedy, VP: Elizabeth Cross, Treasurer: Diana Frye, Asst. Treasurer: Gloria Manchego, Volunteer Coordinator: Ruthie Sperio, Principal: Joanne Simons, Parents present : 8

### **Approval of March Minutes -**

Motion to approve: Ruthie Sperio – seconded then approved

### **President's Report: Tara Kennedy**

PTO Board Needs – descriptions – looking for nominations (President, VP, Secretary, Assistant Treasurer, Volunteer Coordinator) for next month and the vote will take place in June

May PTO meeting – date change – will take place on the 2<sup>nd</sup> Wednesday – May 11<sup>th</sup>

PTO Closet – inventory – Thanks for helping to clean and inventory Tara, Marie & Bonnie! Let Tara know if you need anything for upcoming events she can give you the inventory list to check for items.

Updated PTO Bylaws – Tara has changes marked on document if there are any questions about the updates...

Event Descriptions – Trying to get people to help out and run events – trying to get people to help write up a brief summary of how to go about doing an event – Who? What? When? How?

### **Principal's Report: Joanne Simons**

Smarter Balanced Testing – testing begins next week on 4/11 with the 4<sup>th</sup> graders. 3<sup>rd</sup> and 5<sup>th</sup> grade testing will continue after April vacation. Testing is only during the morning beginning at 8:35 or 8:45

Upcoming Field Trips – Gosling Family Math Night 4/19 – 5<sup>th</sup> Grade trip to Boston tomorrow, 4/7 – 3<sup>rd</sup> graders are going to see the Symphony at the Music Hall, 5/3 – 4<sup>th</sup> Grade to Strawberry Banke, 5/12 – 2<sup>nd</sup> Grade on 5/20 to Butterfly Place – Big thank you to the PTO for the support for these field trips!

Kindergarten Registration – volunteers needed on 5/12 – Having hour-long sessions and need some parents for greeting and tours – available to answer questions for incoming parents. Will get up a sign-up for volunteers. Ideas to have available to parents at registration – K playdates for summer and open library times.

Gary the Clown – begins next Wednesday – each class will get 2 class periods with him. Final performance will be Friday, April 22<sup>nd</sup>.

Arts Day – May 26<sup>th</sup> – Day of Celebration for the Arts – in development – looking for interested volunteers that want to share their artistic talents...

### **30 Day Review: Tara Kennedy**

Harlem Wizards – still figuring out final income – Wizards were awesome to work with! Would do it again – but another year! Volunteers were awesome! The three schools

Ice Cream Social – went well! We made approx.. \$450

Movie Night – not a lot of people in attendance – maybe too close to Easter weekend?

Cash Raffle – waiting on final numbers – thanks so much to Marie for running this!

Margaritas Full Moon Madness – monies still need to be deposited... \$421.86 to come to us for these!

PEP – this week and next week. PEP will then transition to MC3 to run this.

### **Treasurer's Report: Diana Frye**

Report was presented and reviewed...

### **60 Day Look Forward: Elizabeth Cross**

Early College Planning Presentation – will happen May 11<sup>th</sup> at 6:30 before regular PTO meeting

Talent Show – Friday, May 13<sup>th</sup> - looking for a parent to help with the 5<sup>th</sup> grade final number – Sara Gatchell will put forth a Volunteer Sign Up...

Staff Appreciation – May 2-6 – Cathy Cosgrove will run this – looking for a parent of a younger child to help – still planning to have people help bring in items to celebrate staff all week...

Nurse & Secretary Appreciation - May 6/April 27 – Will shift this to week after vacation – 1<sup>st</sup> week back – different days.

Wallis Sands Water Stop – will check in with Heather Pettis about this

Lawn Fete – carnival – coming up in June – takes a lot of planning and help – looking especially for food ? we might have help if on 6/1 – Games – Volunteers – Raffle – Food – need 3 solid people behind them... Questions about doing something other than prizes...ticket “wars” between classes to pick charity to donate to. Tentative date of 6/1 and move PTO meeting to 6/8 instead?

5<sup>th</sup> Grade Breakfast – group came to meet with 5<sup>th</sup> grade team to talk about this. Last day of school not set yet... Simplifying meal choices and will streamline – Tara, Marie, Bonnie and Dy are working on this.

Spiritwear – Flash sale of whatever is left in spiritwear – some items are needing to be sold to make way for new items to be ordered...a flyer will be sent home with information about items in “flash sale”.

### **Other –**

Syrup is done! Pending labels and distribution to people for donations there will be a sale of syrup!